

HARRISON PUBLIC SCHOOLS
HARRISON, NEW JERSEY

MENTORING TEACHER PAYMENT

The Provisional (Novice) Teacher is responsible for paying the Mentor Teacher fee, upon completion of the mentoring period. **The mentoring fee is \$550.00 for Novice Teachers with a CEAS, and \$1,000.00 for teachers with a CE.** Payment must be made directly to the Harrison Board of Education, by the Novice teacher. The Board of Education will then issue payment to the Mentor Teacher. Please indicate on the check: "Mentor Services" and the Mentor's name.

The Summative Evaluation and Standard License Application **WILL NOT** be processed until the Novice Teacher has paid the Mentor Teacher. Please use this form when issuing payment to the Board of Education. **Please forward completed form with payment to Superintendent's Office for processing of Summative Evaluation and Standard License Application.**

Date: _____

Teacher Mentor: _____

Novice Teacher: _____

Enclosed is the payment of \$550.00, payable to the Harrison Board of Education, for payment to the Mentor Teacher.

Enclosed is the payment of \$1,000.00, payable to the Harrison Board of Education, for payment to the Mentor Teacher.

Signature: Mentor Teacher

Signature: Principal

Signature: Novice Teacher